

How to Sign Up for Eligibility Determination Session Appointments

Steps for Borrower

1. Visit

<https://www.newjerseycommunitycapital.org/lift> to get started.

2. Take the Eligibility Quiz. Please note the following:

- a. Funds are on a first come, first served basis
- b. Borrower must be in a purchase and sales agreement to apply for funds
- c. Borrower must have a pre-approval letter from a NeighborhoodLIFT approved lender

Steps for Borrower

1. Once you have passed the Eligibility Quiz, sign up for an Eligibility Determination Session appointment.
2. To sign up for an appointment visit <https://datasafecube.com/liftnewark>.
3. Read the LIFT Electronic Disclosure Consent. If you agree to the Consent, type your email in the box on the screen and click “I Agree.”

Steps for Borrower

LIFT Electronic Disclosures Consent

must notify us. We may treat your provision of an invalid e-mail address or the subsequent malfunction of a previously valid address as a withdrawal of your consent to receive electronic communications.

- You must have a personal computer or other access device which is capable of accessing the designated e-mail account via Internet access through an Internet Service Provider (ISP) or other means of e-mail account access.
- You must have access to Microsoft Internet Explorer version X.0 or later, or Microsoft Edge, or the latest version of Firefox, or the latest version of Google Chrome.
- Disclosures and other documents will be in Portable Document Format (.pdf) and you must have Adobe Acrobat Reader® software version X.0 or later which permits you to receive and access Portable Document Format files. A free version of the latest Adobe Acrobat Reader® program is available at www.adobe.com, but all other software, hardware and systems must be provided at your cost.
- To retain a copy of the electronic disclosures, notices, documents and other information we send, your system must have the ability to either download electronic documents to your hard disk drive or a peripheral device and/or have printing capabilities. To print, you must have a functioning printer connected to your personal computer or other access device which is able to print the disclosures, notices, documents and other information we send.

If you are unable to view or access any electronic disclosures, notices, documents and other information you should notify your HomeSight representative immediately to request a paper copy, if applicable.

If these software or hardware requirements change, we will provide you with prior written notice of the change and

Do you agree to give your consent for Electronic Disclosures?

If you agree, enter your email address and click the button below.

I AGREE

If you do not agree, click the button below.

You will still be allowed to register.

I DISAGREE

Steps for Borrower

1. After you click “I Agree,” you will be sent an email from DataSafeCube.
2. You will receive a copy of the Electronic Consent to the email address you provided to keep for your records.

Note: The borrower can disagree to the Consent and will be taken straight to schedule an appointment.

Steps for Borrower

1. The borrower will now be able to select the appointment location, language, date, and time.
2. Select the appointment of your choice.

Steps for Borrower

STEP 1
RESERVATION LETTER

STEP 2
SELECT SESSION
[Start Over](#)

STEP 3
INPUT INFORMATION

1. Select Options:

Language: English ▼

Location: - choose - ▼

EDS Times Are Listed For
Mountain Time Zone

2. Choose Month:

[June](#) [Next](#)

Day	Date	Time	Select
Tue	Jun 27, 2017	10:00 AM	SELECT
Tue	Jun 27, 2017	12:00 PM	SELECT
Wed	Jun 28, 2017	10:00 AM	SELECT
Wed	Jun 28, 2017	12:00 PM	SELECT

Steps for Borrower

1. Once you hit “Select” you will then be taken to a new screen to enter the following information:
 - a. Borrower first name
 - b. Borrower last name
 - c. Borrower’s Phone Number
 - d. Borrower’s Email Address
 - e. Borrower’s Date of Birth
 - f. Last four of SSN for borrower
 - g. If you are a first responder, military or teacher please mark the appropriate radio button(s).

Steps for Borrower

Continued:

- a. Co-Borrower first name
- b. Co-Borrower last name
- c. Co-Borrower Email address
- d. Co-Borrower's Date of Birth
- e. Last four of SSN for co-borrower
- f. If you are a first responder, military or teacher please mark the appropriate radio button(s).
- g. Mailing address
- h. Purchase property address

Steps for Borrower

Continued:

- a. Lender
- b. Purchase price
- c. Closing Date
- d. Referral Source

Steps for Borrower

Eligibility Determination Session

Monday, September 2, 2019
Temp Space @ 9:30 AM

A limited number Eligibility Determination Sessions are available to borrowers who have a signed purchase and sales agreement for a home located in the Las Vegas Valley Area and a pre-approval from a LIFT approved lender. In order to request an appointment, you must submit a copy of your pre-approval letter from a LIFT approved lender and your signed purchase agreement to lift@dhic.org within 24 hours of requesting your appointment or your request will be denied. Thank you.

All Fields In Bold Are Required

BORROWER	
First Name	<input type="text"/>
Last Name	<input type="text"/>
Phone	<input type="text"/> <input type="text"/> <input type="text"/>
Email	<input type="text"/>
Birth Date	- <input type="text"/> - <input type="text"/> - <input type="text"/>
SSN	<input type="text"/> Last Four
Explanation of Benefits	
	<input type="checkbox"/> Military
	<input type="checkbox"/> First Responder
	<input type="checkbox"/> Teacher
CO-BORROWER	
First Name	<input type="text"/>
Last Name	<input type="text"/>
Email	<input type="text"/>
Birth Date	- <input type="text"/> - <input type="text"/> - <input type="text"/>
SSN	<input type="text"/> Last Four
	<input type="checkbox"/> Military
	<input type="checkbox"/> First Responder
	<input type="checkbox"/> Teacher

Contact Information

422 washington st
quincy
111111111
Email
Website
Google Maps

Business Hours

Monday:	9:00 am to 5:00 pm
Tuesday:	9:00 am to 5:00 pm
Wednesday:	9:00 am to 5:00 pm
Thursday:	9:00 am to 5:00 pm
Friday:	9:00 am to 12:00 pm
Saturday:	closed
Sunday:	closed

Available Sessions

Total
6

Steps for Borrower

MAILING ADDRESS	
Address	<input type="text"/>
City	<input type="text"/>
State / Zip	- ▾ <input type="text"/>
PROPERTY ADDRESS	
Prop. Address	<input type="text"/>
City	<input type="text"/>
State / Zip	- ▾ <input type="text"/>
CLOSING INFO	
Lender	- ▾
Purchase Price	\$ <input type="text"/> .00
Closing Date	- ▾ - ▾ - ▾
Referral Source	- not picked - ▾

REQUEST APPOINTMENT

Steps for Borrower

1. Once you have entered all of the information, hit “Request Appointment.”
2. You have now successfully requested an appointment.
3. The borrower must email the following documents to New Jersey Community Capital within 24 hours of the request to lift@njclfc.com:
 1. Signed purchase & sales agreement
 2. Pre-Approval letter from a LIFT Approved Lender

Steps for Borrower

1. Within 48 business hours of the borrower sending in the 2 documents mentioned on the previous slide, the borrower should receive an email stating the appointment has been confirmed.
2. The email the borrower receives will have instructions on what documents the borrower needs to upload 72 hours prior to their Eligibility Determination Session.
3. Failure to upload the documentation will result in the appointment being rescheduled.



Questions?

Contact New Jersey Community Capital

Email: lift@njclf.com

Phone: 732-640-2061 ext. 403

Working Together for Strong Communities

